

**KITTITAS COUNTY
COMMISSIONER'S OFFICE
AGENDA STAFF REPORT**

AGENDA DATE: May 16, 2017

ACTION REQUESTED: Approve a Grant Agreement between Kittitas County and State of Washington Department of Agriculture Fairs Program for Health and Safety Small Grant

BACKGROUND: The Kittitas Valley Event Center (KVEC) applies for funding from the State of Washington Department of Agriculture Fairs Program annually. This year, after a brief conversation with the program administrator KVEC was notified that there was a small amount of funding remaining in the 2016 grant budget for health and safety projects that could be completed prior to June 30, 2017.

INTERACTION: On May 9, 2017 KVEC Director Scheffer sent in a request for \$2,500 in assistance for an asphalt replacement program to repair several locations throughout the grounds that have suffered damage from weather and use and that now represent trip and fall hazards. The application is attached. On May 9, 2017 KVEC Director Scheffer was notified that only \$658.74 remained and indicated that any amount towards the project would be helpful. On May 10, 2017 KVEC Director Scheffer was informed that, due to a different grant falling through, there were now 'several thousands of dollars' left in the program and that the \$2,500 request would be funded in full. We also now have the opportunity to apply for additional health and safety funds and are considering a bathroom sink replacement request for the Grandstands bathrooms.

RECOMMENDATION:
Approve Agreement Number K2208 for \$2,500 in asphalt repair projects for Kittitas Valley Event Center.

ATTACHMENTS:

1. 5543-Application for Capital Improvement Grant Funds KVEC 2017
2. Asphalt Repair Photos
3. 171-2232E Jill Scheffer Kittitas Valley Event Center 901 E 7th Ave
4. Agreement Number K2208

LEAD STAFF: Jill Scheffer
Director
Kittitas Valley Event Center